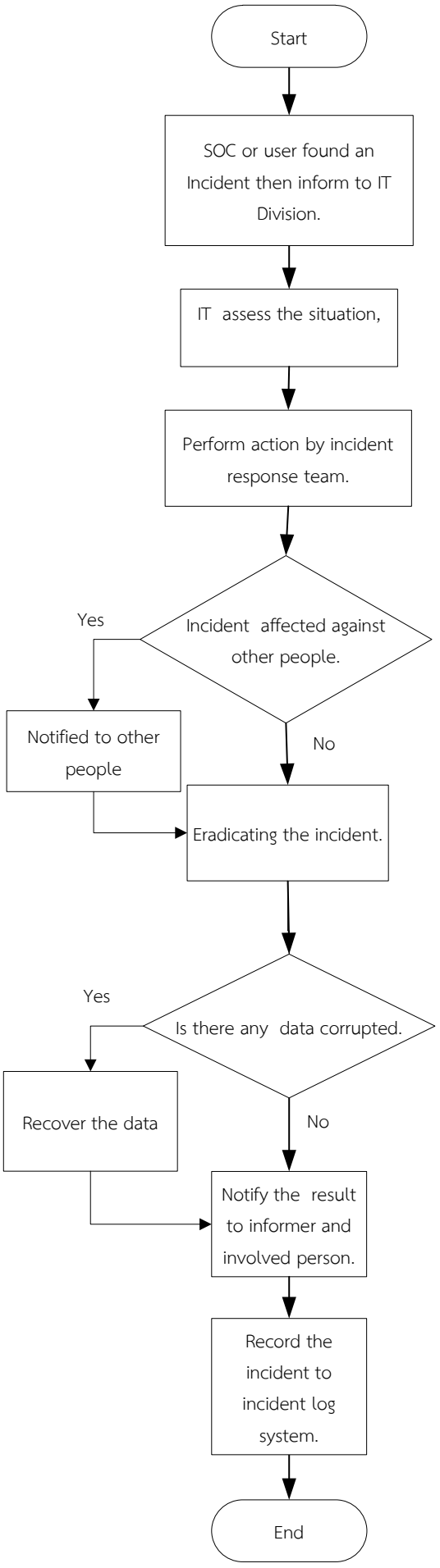
Data Flow	Procedure	Description	Responder
	1.	Security Operation Center (SOC) or any person inform to IT Division about the incident.	IT Division
	2.	IT Division recognize and respond to an incident, gather information.	IT Division
	3.	IT Division coordinate with response team (Outsource) to assess the incident quickly and effectively,	Outsource
	4.	Check If the incident affected against other people or not.	Outsource, IT Division
	5	IT notify the appropriate individuals and organizations of the incident.	IT Division
	6.	IT and outsource contain the damage from an incident quickly and try to figure it out.	IT and Outsource
	7.	Check if there is corrupted data or not.	IT and Outsource
	8.	Try to recover the data from backup.	IT and Outsource
	9.	Notify the last result to the involved people.	IT Division
	10.	Record the incident details for cause and solution to incident log system.	IT Division