Data Flow	Procedure	Description	Responder
Start			
SOC or user found an Incident then inform to IT Division.	1.	Security Operation Center (SOC) or any person inform to IT Division about the incident.	IT Division
IT assess the situation,	2.	IT Division recognize and respond to an incident, gather information.	IT Division
Perform action by incident response team.	3.	IT Division coordinate with response team (Outsource) to assess the incident quickly and effectively,	Outsource
Yes Incident affected against other people.	4.	Check If the incident affected against other people or not.	Outsource, IT Division
Notified to other people	5	IT notify the appropriate individuals and organizations of the incident.	IT Division
Eradicating the incident.	6.	IT and outsource contain the damage from an incident quickly and try to figure it out.	IT and Outsource
Yes Is there any data corrupted.	7.	Check if there is corrupted data or not.	IT and Outsource
Recover the data	8.	Try to recover the data from backup.	IT and Outsource
Notify the result to informer and involved person.	9.	Notify the last result to the involved people.	IT Division
Record the incident to incident log system.	10.	Record the incident details for cause and solution to incident log system.	IT Division
End			